

Grad Funding Request Fillable Form

Name: _____

Date of request: _____

Major/Minor: _____

Committee Chair: _____

Additional committee members: _____

Name of conference/training: _____

Location of conference/training: _____

Dates of conference/training: _____

Insert link to conference/training here: _____

Please describe why you are interested in attending this conference and why it will be beneficial to your success in the program.

Will you be presenting a paper or other presentation?

If yes, please include title and abstract of presentation

Total amount of funding request (Please note food expenses are not covered)

-Lodging (list name of hotel or place of lodging and per/night cost of lodging)

-Transportation to and from conference by vehicle or air. Include carrier/airline information or miles to conference if driving

-Ground transportation to and from airport if applicable

-Ground transportation while at conference if applicable

-Additional expenses

Have any other funding requests been submitted to other ASU department?

If so, which units? _____

Amount of request? _____

Date funding will be determined by ASU sources? _____

Any other funding requests made outside of ASU?

If so, where has funding been requested? _____

Amount of request? _____

Date funding will be determined by outside sources? _____

Please email Leah Legg your completed form for consideration